



Missouri Office of Workforce Development

# Rapid Response Employment Transition Team

## SERVICES

Partnering with the Employment Transition Team (ETT), will connect your impacted employees with current jobs and resources.

Helping employees avoid filing for unemployment benefits by maintaining full employment is better for everyone!

Our dedicated staff work to identify the current skills and experience of your affected workforce.

We can hold informational meetings to assist with employment services and unemployment benefits.

Our services can be customized to meet your needs-  
-providing career counseling and on-site assistance  
to employees and answering questions about current jobs  
and unemployment benefits.

**The Employment Transition Team (ETT) is available at no cost to businesses and affected workers.**

## The ETT Advantage

- ◆ Reduce stress on impacted employees, resulting in increased productivity, lower absenteeism, and better morale.
- ◆ Employees are more likely to stay productive on the job until their release date.
- ◆ Affected employees return to work quicker, resulting in lower unemployment insurance costs.
- ◆ Your public image will be more positive.
- ◆ Alleviate some of the burden on your Human Resources team.
- ◆ **Best of all, you will feel less pressure and more confident about the future of your employees.**



Contact us at [DHEWD.ETT@dhewd.mo.gov](mailto:DHEWD.ETT@dhewd.mo.gov) or (800) 877-8698 for more information.



## Avoiding Layoffs

You may want to explore the possibility of avoiding a layoff. If your business is facing a reduction in available work, the Shared Work Unemployment Compensation program is an alternative to layoffs.

## SHAREDWORK

It allows you to divide available work among a specified group of affected employees. These employees receive a portion of their unemployment benefits while working reduced hours.

To participate, an employer must complete an application for the affected unit within the company, and submit it to the Division of Employment Security (DES) for approval.

Visit the DES website to learn more: [www.sharedwork.mo.gov](http://www.sharedwork.mo.gov)

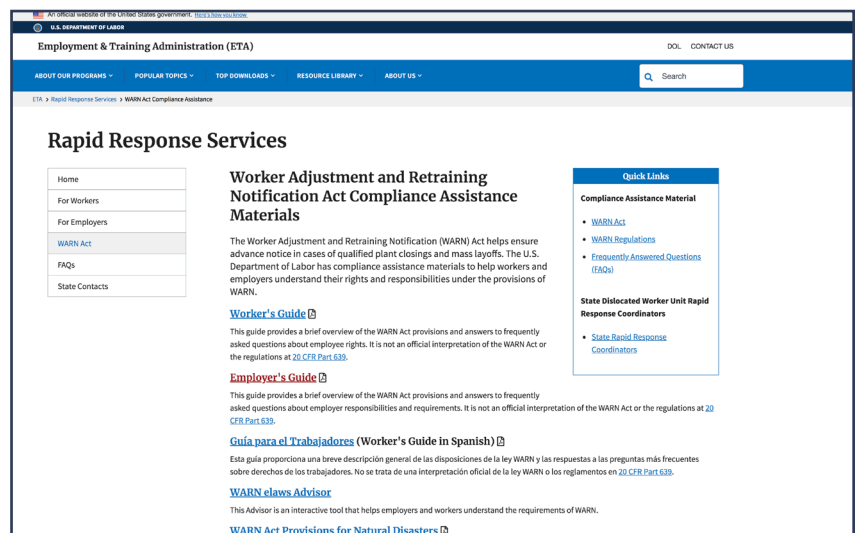
## Worker Adjustment & Retraining Notification Act (WARN)

In certain situations, you will need to be aware of your legal requirements for the federal Worker Adjustment and Retraining Notification (WARN) Act.

<https://www.doleta.gov/layoff/warn/>

Regardless of whether or not your business is required to provide a WARN notice, you may be able to utilize ETT services free of charge.

Please contact the ETT program at **DHEWD.ETT@dhewd.mo.gov** or **(800) 877-8698** for more information.



For additional information about Missouri Office of Workforce Development services, contact a Missouri Job Center near you. Locations and additional information are available at [jobs.mo.gov](http://jobs.mo.gov) or 1-888-728-JOBS (5627).

The Missouri Department of Higher Education and Workforce Development is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri Relay Services at 711.

